



Deutsche Schule Rochester: Registration Form School year 2026/2027

Mailing address: Deutsche Schule Rochester, 43 Pinto Run, Spencerport, NY 14559

School Location: 2415 Chili Avenue, Rochester 14624

Student's First Name	Last Name	DOB (MM/DD/YY)	Years of Ger. School	Course Code

Payment Options (check one) ☐ Entire Year, **payable by September 12** / Each Trimester (not available for 45-minute-lessons)

Guardian/ mother's name (students under 18 only)

Address

City

State

Zip

Phone

alternative phone

e-mail address

Guardian/ father's name (students under 18 only)

Address, if different

City

State

Zip

Phone

alternative phone

e-mail address

Course list and schedule/ Please circle your code(s). The times and teaching material are subject to change.

Course	Code	Time (tentative)
Marienkäfer 3 to 4 year olds	MAR	09:00am - 09:45am
Schmetterlinge 5 to 6 years olds	PREL	10:00am - 10:45am
Elementary I 1-3 Grade	EL I	09:00am - 10:30am
ElementaryII 4-5 Grade	EL II	10:45am - 12:15pm
Middle School	MS	TBD
High School	HS	TBD (MS & HS possible weekday evenings or Saturday)

Course	Code	Time (tentative)
Adult Beginners	A1	10:45am -12:15pm
Adult Intermediate	A2	09:00am -10:30am
Adult Advanced	B1.1	09:00am - 10:30am
Adult Proficient	B1.2 & higher	09:00am - 10:30am 10:45am - 12:15pm
Deutsch Treffpunkt	Ad Conv	TBD
Individual private lessons	-----	60 min.by arrangement. Please ask for private registration form

Payment Information. In addition to these numbers, you might need to buy a book, price depending on the class level.

	Marienkäfer/ PREL 1 st student	Marienkäfer/ PREL each additional student	K -12/ Adults 1 st student	K - 12 Family members: each additional student
Entire School year	\$390.00	\$290.00	\$650.00	\$500.00
1 st trimester (fall)	N/A	N/A	\$250.00	\$250.00
2 nd trimester (winter)	N/A	N/A	\$250.00	\$250.00
3 rd trimester (spring)	N/A	N/A	\$250.00	\$100.00

For office use only:

Single Payment for entire year/ option ends on 09/12/26	Fall Payment due 09/12/2026	Winter Payment due 11/21/2026	Spring Payment due 02/27/2027
Date paid	Date paid	Date paid	Date paid
Check #	Check #	Check #	Check #
Amount paid	Amount paid	Amount paid	Amount paid



PARENT QUESTIONNAIRE

Deutsche Schule Rochester is organized as a parent cooperative. By paying the yearly registration fee for their children or themselves, parents automatically become members of the organization and have the right to participate and vote in general meetings. In order to keep tuition low, parents are asked to generously contribute some of their time and skills and assume functions on the school board or in the various committees. Please review the list below and mark areas of special interests/ skills.

- _____ School Board (involves attendance at monthly meetings). Board positions include: president, vice president, secretary, treasurer, payroll administrator, registrar.
- _____ Special Events Coordinators/volunteers (e.g. Lanternfest, St. Nicholas, Fasching)
- _____ Computer donations
- _____ Computer management (occasional graphic design for advertising, classroom material and mailings, hardware and software management)
- _____ Advertising (distribute posters/brochures to schools, libraries, businesses)
- _____ Fundraising (assisting in development and organizing of fundraising ideas)
- _____ Librarian (keeping library organized, keeping inventory, helping children check out books)
- _____ Newsletter (writing monthly school newsletters, to be distributed by email)
- _____ Photographer (taking photographs/videos in the classroom and during special events)
- _____ German teacher (we are always looking for qualified native speaking teachers)
- _____ Financial contributions
- _____ Any other special skills you would like to share (please specify):



Deutsche Schule Rochester
Emergency Information Form

Please provide information for ALL students

School year 2026 to 2027

Last name

First name

Medical conditions/allergies

Please specify

☐ No ☐ Yes | ☐ ☐ | ☐ ☐ | ☐ ☐

If you have indicated any medical condition or allergy, please provide us with more information.

Primary contact in the event of an emergency Name

Address

Relationship

home phone

cell phone

Please list two friends or relatives who will assume responsibility for your child if you cannot be contacted or reached. Please notify the designated person(s) that you have given their name to the DSR and that they may be called in an event of an emergency.

Name

Name

Address

Address

Home phone

work phone

cell phone

home phone

work phone

cell phone

Student's local physician + Address

Phone

Parental Consent for Emergency Medical Treatment: I hereby grant the Deutsche Schule Rochester permission to obtain emergency medical treatment for my child if needed.

Signature of both parents

Date



Deutsche Schule Rochester Registration Policies

- Due to the need to hire teachers for the entire school year and to ensure proper academic progress within each class, we ask for a 1 year commitment to our school.
- The registration fee per student is non-refundable. It will only be refunded in the event that enrollment exceeds teacher availability, or if there is insufficient enrollment in a given age group
- Our classes are subject to a minimum enrollment. In the event that there is insufficient enrollment in a given age group, we reserve ourselves the right to cancel or combine classes or to make special tuition arrangements with the affected families.
- To ensure the quality of our language programs, our classes are subject to a maximum enrollment. Places will be filled on a first-come-first-serve basis. Students who cannot get a spot in a class suitable for them can be put on a waiting list.
- Should a class fall below minimum enrollment during the school year, due to the withdrawal of one or more students, we reserve the right to combine classes or to make special tuition arrangements with the affected families.
- Refund policy: If a student withdraws from the program prior to the first session, a refund of 50% of tuition already paid (excl. registration fee) will be granted. There are no tuition refunds after the first session.
- Registration during the school year: Tuition for students registering within the first four sessions has to be paid in full. Tuition for students registering after the fourth session of a school year will be prorated. The registration fee and cost for books cannot be prorated.
- Absences: No refunds will be given for absences/ missed sessions. In case of prolonged absence (severe illness, moving out of town), special arrangements may be made with the principal/ treasurer.

Parent declaration:

I have read and understood the registration policies of Deutsche Schule Rochester.

Date:..... Signature: Printed name:.....

Our non-discrimination statement: Deutsche Schule Rochester admits students of any race, color, national origin, gender or disability.



Rochester NY, Summer 2026

Dear DSR Member,

Every year, we elect the new members of the school board for the upcoming school year. If you don't plan to attend our annual meeting and the General Election on September 09, please give us your vote via mail/email.

Thank you for doing it. We need everybody's vote.

If one or more of the following is true, you are eligible to vote.

- You are a registered student (If you haven't sent your registration yet, please send it together with this ballot).
- You are a teacher
- You are a current member of the board
- You have a child who is registered as a student at the DSR

Here are the candidates:

Office of Treasurer -	only candidate is Wendy K. Apton
VP of Administration -	only candidate is Wibke Klapetzky
President -	only candidate is Jo Bussler

I hereby vote for the above mentioned, previously announced candidates in case further candidates will be presented during the Annual Meeting.

First Name, Last Name PLEASE PRINT

Signature

Date

Please send this Absentee Ballot Form to:
Deutsche Schule Rochester
43 Pinto Run
Spencerport, NY 14559