

Deutsche Schule Rochester: Registration Form

School year 2018 / 2019

(Address: Deutsche Schule Rochester, PO Box 93195, Rochester NY 14692)

Student Information

Enrollees:

First Name	Last Name	DOB (MM/DD/YY)	Years German School	Course Code (see below)
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
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Payment Options (check one) Entire Year Each Trimester (not available for Marienkäfer and Pre-Elementary)

Student Address Information

Guardian/ mother's name (students under 18 only)

Address

City

State

Zip

Home phone

Work phone

Cell phone

e-mail address

Father's name (students under 18 only)

Address, if different

City

State

Zip

Home phone

Work phone

Cell phone

e-mail address

I give permission to publish my child's image on the Deutsche Schule Facebook page.

Yes

No

I give permission to DSR to publish my or my family's name, address, phone number and email in our directory (school use only).

Yes

No

Course list and schedule/ Please circle your course(s) The times are subject to change

Course	Code	Time (tentative)
Marienkäfer	MAR	9:00am to 9:45am
Pre-Elementary I	PREL I	10:00am to 10:45am
Pre-Elementary II	PREL II	11:00am to 11:45am
Elementary I, K-2	EL I	9:00am to 10:30am
Elementary IA, K-2	EL IA	10:45am to 12:15pm
Elementary II, 3-5	EL II	9:00am to 10:30am
Middle School	MS	10:45am to 12:15pm
High School	HS	10:45am to 12:15pm

Course	Code	Time (tentative)
Muttersprache K bis 2	Dtsch I	10:45am -12:15pm
Muttersprache 3. bis 5.	Dtsch II	10:45am -12:15pm
Muttersprache 6. bis 10.	Dtsch III	10:45am -12:15pm
Adult Beginners	AdBeg	9:00am - 10:30am
Adult Intermediate	AdInt	10:45am -12:15pm
Adult Advanced	AdAd	9:00am - 10:30am
Adult Proficient	AdProf	9:00am - 10:30am
Individual lessons	AdPr	60 min. by arrangement

Payment Information

	Marienkäfer/ PREL 1 st student	Marienkäfer/ PREL each additional student	K -12/ Adults 1 st student	K - 12 / Adults each additional student
Entire School year	\$240.00	\$160.00	\$420.00	\$280.00
1 st trimester (fall)	N/A	N/A	\$160.00	\$160.00
2 nd trimester (winter)	N/A	N/A	\$160.00	\$160.00
3 rd trimester (spring)	N/A	N/A	\$160.00	free

Note: A registration fee of **\$40.00 per student** is due at registration (reduced to \$25.00, if registered before August 15th)

For detailed information on classes, please refer to our website www.DeutscheSchuleRochester.org

For office use only

Single Payment
Amount due: Aug 15, 2018
Date paid
Check #
Amount paid

Fall Payment
Amount due: Aug 15, 2018
Date paid
Check #
Amount paid

Winter Payment
Amount due: Nov 08, 2018
Date paid
Check #
Amount paid

Spring Payment
Amount due: Feb 21, 2019
Date paid
Check #
Amount paid

Deutsche Schule Rochester
Emergency Information Form

Please provide information for ALL students

School year 20__ to 20__

Last name

First name

date of birth

Medical conditions/allergies

No

Yes

Please specify

If you have indicated any medical condition or allergy, please provide us with more information.

Address

City

State

Zip code

Home phone

Work phone

Cell phone

Primary contact in the event of an emergency Name

Address

Relationship

home phone

cell phone

Please list two friends or relatives who will assume responsibility for your child if you cannot be contacted or reached. Please notify the designated person(s) that you have given their name to the DSR and that they may be called in an event of an emergency.

Name

Name

Address

Address

Home phone

work phone

cell phone

home phone

work phone

cell phone

Student's local physician + Address

Phone

Parental Consent for Emergency Medical Treatment: I hereby grant the Deutsche Schule Rochester permission to obtain emergency medical treatment for my child if needed.

Signature of both parents

Date

DEUTSCHE SCHULE ROCHESTER

PARENT QUESTIONNAIRE

Deutsche Schule Rochester is organized as a parent cooperative. By paying the yearly registration fee for their children or themselves, parents automatically become members of the organization and have the right to participate and vote in general meetings. In order to keep tuition low, parents are asked to generously contribute some of their time and skills and assume functions on the school board or in the various committees. Please review the list below and mark areas of special interests/ skills.

_____ School Board (involves attendance at monthly meetings). Board positions include: president, vice president, secretary, treasurer, payroll administrator, registrar.

_____ Classroom helpers (recommended for all families—we anticipate 1-2 times per family per trimester)

_____ Special Events Coordinators/volunteers (e.g. Lanternfest, St. Nicholas, Fasching)

_____ Computer donations

_____ Computer management (occasional graphic design for advertising, classroom material and mailings, hardware and software management)

_____ Advertising (distribute posters/brochures to schools, libraries, businesses)

_____ Fundraising (assisting in development and organizing of fundraising ideas)

_____ Librarian (keeping library organized, keeping inventory, helping children check out books)

_____ Newsletter (writing monthly school newsletters, to be distributed by email)

_____ Photographer (taking photographs/videos in the classroom and during special events)

_____ German teacher (we are always looking for qualified native speaking teachers)

_____ Financial contributions

_____ Any other special skills you would like to share (please specify):

Deutsche Schule Rochester Registration Policies

- Due to the need to hire teachers for the entire school year and to ensure proper academic progress within each class, we ask for a 1 year commitment to our school.
- The registration fee per student is non-refundable. It will only be refunded in the event that enrollment exceeds teacher availability, or if there is insufficient enrollment in a given age group
- Our classes are subject to a minimum enrollment. In the event that there is insufficient enrollment in a given age group, we reserve ourselves the right to cancel or combine classes or to make special tuition arrangements with the affected families.
- To ensure the quality of our language programs, our classes are subject to a maximum enrollment. Places will be filled on a first-come-first-serve basis. Students who cannot get a spot in a class suitable for them can be put on a waiting list.
- Should a class fall below minimum enrollment during the school year, due to the withdrawal of one or more students, we reserve the right to combine classes or to make special tuition arrangements with the affected families.
- Refund policy: If a student withdraws from the program prior to the first session, a refund of 50% of tuition already paid (excl. registration fee) will be granted. There are no tuition refunds after the first session.
- Registration during the school year: Tuition for students registering within the first four sessions has to be paid in full. Tuition for students registering after the fourth session of a school year will be prorated. The registration fee and cost for books cannot be prorated.
- Absences: No refunds will be given for absences/ missed sessions. In case of prolonged absence (severe illness, moving out of town), special arrangements may be made with the principal/ treasurer.

Parent declaration:

I have read and understood the registration policies of Deutsche Schule Rochester.

Date:..... Signature: Printed name:.....

Our non-discrimination statement: Deutsche Schule Rochester admits students of any race, color, national origin, gender or disability.